

Martun Davoyan

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Experience

State Street
Officer

Los Angeles, US
August, 2024 – Current

- Participated in Aladdin software onboarding to support TCW trade and operations workflows. Resolved time-sensitive ad-hoc issues without prior exposure, showcasing adaptability and problem-solving skills.
- Managed parallel trade processing across legacy and new systems to ensure continuity.

Trust Company of The West (TCW)

Los Angeles, US

Team Lead

March, 2023 – August, 2024

- Identified weak points in ABS/MBS settlement process and initiated/managed numerous automation and optimization enhancements. Improved and optimized back end logic in SQL for money difference settlement process.
- Created a tool to upload and maintain 3000+ up to date account instructions to SQL database from vendor's system, giving all departments quick and accurate access to critical information.
- Created a 3-way auditing tool for Tradeweb RoundRobin processing leading to 100% accuracy in settlement processing.
- Timely and accurately handled settlement of highly sensitive TCW/MetWest mutual fund subscriptions and redemptions.
- Trained and mentored team members to efficiently and accurately handle domestic fails, allocations and mortgage processes in the operations department.

Senior Settlements Specialist

February, 2022 – March, 2023

- Created an account instruction table in SQL and corresponding UI to assist another department in handling TCW/MetWest mutual fund redemption wires more efficiently and accurately.
- Managed an enhancement that transitioned hard coded bank-security specific instruction data to a maintainable table in the security management system eliminating need to contact dev team for necessary changes.
- Managed TMPG charges timely and accurately.

Settlements Specialist

May, 2018 – February, 2022

- Managed the settlement lifecycle of domestic securities such as ABS/MBS, Corporate and Government Bonds, Equities and Derivatives by confirming trades, communicating with brokers, custodian banks and resolving discrepancies.
- Introduced efficiencies by automating daily manual tasks, e.g. implemented new fails bulk upload functionality that allows to quickly mark failing trades based on the bank/broker reports, greatly reducing processing time and improving accuracy.
- Created a tool via excel and BBG APIs to check on trade price updates after auction date resulting in higher efficiency and accuracy since this previously was a fully manual process.
- Assisted Global Settlements team in creating a reconciliation report using new AI enhanced tool Duco.

Rocket Moving Services, Inc

Los Angeles, US

Crew Supervisor

May, 2017 – April, 2018

Temporary job upon relocating to the U.S. from Russia to support my family. Streamlined customer experience by reducing wait times and improved employee workload with automated scheduling, follow-up and pricing based on 3 variables. Created an automated payroll system through Google Sheets & scripting eliminates tedious accounting tasks.

Education

The University of Nottingham

Nottingham, UK

Management, Bachelor of Science, Graduated with Honors

2012-2015

Selected Coursework

- Business management
- Economics
- Entrepreneurship
- Marketing

Skills & Training

- **Project Management:** successfully managed and assisted in 30+ projects during TCW employment which improved efficiency, decreased cost and automated variety of operation processes.
- **Leadership:** trained and mentored multiple team members and groups to handle various high priority operations tasks, including fails, allocations, mortgage settlement, TBA pair-offs and mutual fund processing.
- **Problem-solving:** made numerous quick and accurate decisions during high pressure moments that later were recognized and commended by management.
- **Technocrat:**
 - High proficiency in Microsoft Office application suite, BBH Infomediary, Bloomberg, TradeWeb, DTCC products.
 - Intermediate proficiency in BlackRock Aladdin, VBA, SQL.
 - Beginner/Intermediate proficiency in Python.
- **Quick learner:** can quickly learn new software to intuitively and accurately navigate in. Demonstrated high quality work in a new industry without prior experience multiple times throughout professional career

Learn more at www.martundavoyan.com